<Applicant Letterhead>

Sample Council/Committee/ICG Resolution

The sample motion below is intended to be used for illustrative purposes only and communities can edit or change as required.

At the Meeting of Council/Committee/ICG on DATE, Council/Committee/ICG passed the following motion as it relates to the APPLICATION NAME Application.

Motion # XXXXXX Moved by NAME/TITLE and seconded by NAME/TITLE

BE IT RESOLVED to apply for cost-shared funding through the Municipal Capital Works Call for Applications with the Municipal Infrastructure Division of the Department of Transportation and Infrastructure, in the amount of VALUE, for the purpose of PROJECT SCOPE. COMMUNITY NAME agrees to provide its share of the cost-shared funding, ESTIMATED MUNICIPAL SHARE VALUE, for this project should it be selected for funding, and acknowledges that project costs above the approved project total cost will be the sole responsibility of COMMUNITY NAME.

Motion Adopted / Defeated

In Favor – XX

Opposed – XX

Abstained or declared conflict of interest – XX

<Signature of Representative>