

**Division of Municipal Infrastructure  
Form 15 – Contract Payment**

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November 2022

Project Name:		Payment Period	
MI Project Number:		From:	
Owner's Name:		To:	
Consultant's Name:			

Contractor's Name:		Claim No.:	
Address:		Contractor Invoice #:	
GST Registration Number:	*Contractor's invoice must be attached.		

Original Contract (Not Including HST)	Aggregate Value of Approved Change Orders	Revised Subtotal (Not Including HST)	15 % HST	Total Authorized

Date of Substantial Performance Certificate \_\_\_\_\_ or  N/A

If certificate has been issued, attach completed Form 12 – Certificate of Substantial Performance for first payment after Substantial and updated Deficiency List for all payments after.

Has Holdback been released?  Yes or  No

1.	Total Value Of The Work Done	
2.	Total Value Of Material Delivered On Site	
3.	Total Value Force Account	
<b>4.</b>	<b>(a) Total Value, Work, Materials, &amp; Force Account (1+2+3)</b>	
	(b) Less Allowance (Value from attached Form 7 (A+B) or N/A)	
	(c) Less Deficiencies (Value from attached Form 12 or N/A)	
	<b>(d) Amount Due (4a – 4b – 4c)</b>	
	(e) Less (10 %) Hold Back (10% of item 4d or N/A if Holdback is released)	
	<b>(f) Net Total, Work, Material, &amp; Force Account (4d – 4e)</b>	
	(g) Less Previous Payments (item 4f from previous claim)	
	<b>(h) Subtotal this invoice (4f – 4g)</b>	
	<b>(i) Harmonized Sales Tax 15% (of item 4h)</b>	
	<b>NET AMOUNT DUE (4h + 4i)</b>	
	<b>MI pays Holdback to Owner for their retention. Value keyed into MSIS should result in an updated value under Total Cost to Date (\$) that equals 4.(d) plus HST (x1.15).</b>	

Date: \_\_\_\_\_ Contractor: \_\_\_\_\_

Date: \_\_\_\_\_ Consultant: \_\_\_\_\_